

Templates for the Project Professional

Over 100 templates to help you deliver reproducibly successful Projects and a powerful Portfolio Management process

- **A template for every purpose**
 - Manage every project phase
 - Optimize Portfolio Management
 - Energize the PMO
 - Support the Business Analyst
 - Proactively manage risk

- **Use these templates and SAVE TIME**
 - More thorough planning in less time
 - Improved communication
 - Less risk and fewer issues
 - Better control over Cost, Scope and Time

- **Leverage our years of experience**
 - Templates get right to the point; No Fluff
 - Design minimizes duplicate data entry
 - Fully tested and field proven



Template Categories

Project Portfolio Management

Project Management

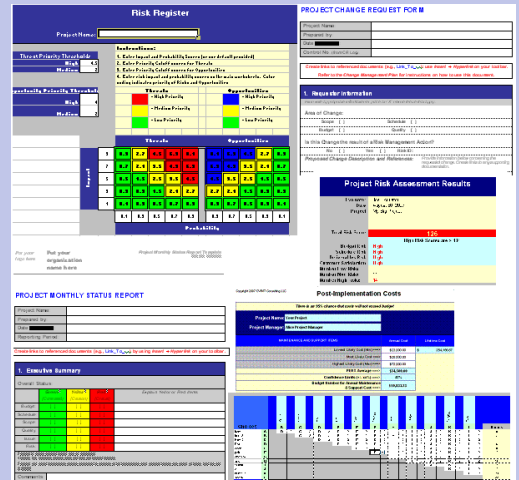
Program Management

Project Management Office

Business Analysis

Use World Class Templates in Your Projects

Ready to use. Field tested. Fully customizable.



All templates are fully PMBOK[®] 5th Ed. and BABOK[®] compliant.

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- Save time
- Safeguard information critical to the project
- Enhance communication
- Reinforce effective Project Management practice
- Improve cross-project collaboration
- Reduce project risk
- Promote effective planning
- Support effective project selection
- Enhance customer satisfaction
- Embodiment of Lessons Learned

Our Templates Deliver World Class Quality

- Easy to use
- Easily and fully customizable
- Clear and adequate instructions
- Attractive printed pages
- Consistent professional appearance
- Embody advanced PM concepts
- Consistent terminology
- Based on a robust PM Methodology
- PMBOK® and BABOK® compliant
- Fully tested and field proven

A Template for Every Purpose

There are over 100 templates in the library. The following is a sample of what is available:

Project Management

- **Project Charter** – early agreement on project definition eliminates numerous issues
- **Scope Statement** – Clear scope definition safeguards both budget and schedule
- **Risk Register** – Threat and Opportunity; calculates your Contingency Reserve
- **Easy Earned Value** – simple setup and super-easy data entry.
- **Transition Checklist** – sanity check for a smooth implementation / transfer to ops
- **Lessons Learned** – Supports continual improvement of your PM practice

Project Management Office

- **PMO Charter** – Serves as a mandate for the PMO and gives it authority to do its job
- **Program Risk Assessment** – Helps you to proactively manage identified risks
- **Project Evaluation Tool** – Fund the right projects at the right time

Business Analysis

- **Project Requirements Document** – Comprehensive; includes all requirements types, models, and more
- **Business Case Document** – For one or many project approaches; includes tool for selecting best approach
- **BA Productivity Pack** – Six requirements tools in one file
- **Business Process Analysis Toolkit** – Seven tools specific to BPA in one file

Minimal Cost – Immediate Payback

Sets of templates start at \$20 US. The entire Templates Library is available for only \$200 US. That's less than \$2.00 US per template for the highest quality templates available today. Purchase includes three years update support. Purchase via download or order on CD. Examples are provided online. These templates can pay for themselves over and over in saved time and good project results.

From the CVR/IT Guestbook

“Thank you so much for access to such an invaluable resource. I have been searching for useful information for days; the result was well worth the wait. This website is nothing short of excellent.”

-- Brisbane, Australia

“THANK YOU! The templates are wonderful and are really helping me as we begin a PMO.”

-- Grand Rapids, Michigan